

Message

From: Schumacher, Brian [Schumacher.Brian@epa.gov]
Sent: 4/2/2018 3:46:53 PM
To: Watkins, Tim [Watkins.Tim@epa.gov]; Buckley, Timothy [Buckley.Timothy@epa.gov]; Behymer, Thomas [Behymer.Thomas@epa.gov]
CC: McKim, Beverly [Mckim.Beverly@epa.gov]; Andrews, Robert [Andrews.Robert@epa.gov]; Gallagher, TheresaA (LV) [gallagher.theresaa@epa.gov]; Baker, Todd [Baker.Todd@epa.gov]
Subject: RE: Move and Research Timings in Las Vegas

Tim,

Let me further clarify a bit for you on our thoughts.

- 1) The dates below still hold. We agree on that.
- 2) We agree that people will be leaving at various times up until September 30, 2018.
- 3) For those folks still around after the August 31, 2018 requested move out, we have 2 options for them:
 - a. Episodic flexiplace (and we'll have to make sure they have the agreement in place)
 - b. There are tables and chairs in the POS building that they can use. WiFi will be available for them to connect to. It is pretty bare bones so when the time comes for the room to be vacated, we don't have a lot to clean up. I'm also thinking that one move (to the POS) versus to EXC and then POS if they stay later, is probably the way to go.

I look forward to seeing Ann's survey results so we can plan ahead.

Brian

From: Watkins, Tim
Sent: Monday, March 26, 2018 9:55 AM
To: Schumacher, Brian <Schumacher.Brian@epa.gov>; Buckley, Timothy <Buckley.Timothy@epa.gov>; Behymer, Thomas <Behymer.Thomas@epa.gov>
Cc: McKim, Beverly <Mckim.Beverly@epa.gov>; Andrews, Robert <Andrews.Robert@epa.gov>; Gallagher, TheresaA (LV) <gallagher.theresaa@epa.gov>; Baker, Todd <Baker.Todd@epa.gov>
Subject: RE: Move and Research Timings in Las Vegas

Thanks Brian,

I am in general agreement with the schedule below. I believe that all on this email, also received an email from Ann Pitchford about a week ago. I talked to Ann about this timeline. I confirmed with her that while the schedule below indicates that staff need to be out of their offices and labs by Aug 31st, this does not mean that we are moving up the date by which staff need to either relocate, retire, or separate from the Agency. This date is still September 30, 2018 as documented in the notices of directed reassignment.

With that said, I anticipate that several staff will either choose to relocate before August 31st and some may choose to retire or separate before then as well. Ann indicated that she is administering a survey/questionnaire and I asked her if she was interested in asking staff about their specific plans with respect to a date by which they will be either relocating, retiring, or separating. From my view, it will be good to get a better understanding of how many federal staff are expected to still be in the Las Vegas area during the month of September, so that we can determine how best to handle their work situation.

For example, while it is clear that we need to be completely out of the CHL building by the end of August, if the number of staff is relatively small, does it make sense to move them into a smaller area (one half of one floor) of the EXC building through the middle or end of the month of August while the remaining buildings and parts of the EXC are cleaned and then have them telework for part of the time toward the middle or end of the month of August. Alternatively, we could provide episodic telework for the entire month of August for some/all staff.

Please let me know if you, Theresa, Beverly, Robert and/or Todd would like to discuss.

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From: Schumacher, Brian
Sent: Monday, March 26, 2018 12:33 PM
To: Watkins, Tim <Watkins.Tim@epa.gov>; Buckley, Timothy <Buckley.Timothy@epa.gov>; Behymer, Thomas <Behymer.Thomas@epa.gov>
Cc: Schumacher, Brian <Schumacher.Brian@epa.gov>; McKim, Beverly <Mckim.Beverly@epa.gov>; Andrews, Robert <Andrews.Robert@epa.gov>; Gallagher, TheresaA (LV) <gallagher.theresaa@epa.gov>; Baker, Todd <Baker.Todd@epa.gov>
Subject: Move and Research Timings in Las Vegas

Tim, Tim and Tom,

Just so we are all on the same page, here is what we are thinking as far as a schedule for things happening in Las Vegas. It is based on our need to start EDDP on October 1, 2018.

- 1) EMMD end analysis by May 31, 2018.
- 2) Everyone needs to be out of offices and lab spaces by August 31, 2108.
- 3) The month of September will be to clean to the bare walls all the offices and labs.

Theresa is in charge of scheduling the waste shipments to get rid of chemicals, standards, and samples.

Brian

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